


To: School of Allied Medical Professions Admitted Students

From: Deborah S. Larsen 
Director, School of Allied Medical Professions (SAMP)
Associate Dean, College of Medicine

Re: Immunization and Health Record
OSUMC Identification Badge and Background Check
Advisor Assignment
Degree Audit Report
New Ohio State Student Information
Convocation
Additional Information

Date: July 10, 2009

Congratulations on your admission to professional study in the School of Allied Medical Professions! I am delighted to welcome you to SAMP. Admitted students are required to comply with several requirements to be eligible to begin professional coursework in Autumn quarter. Please ensure that you complete all tasks listed below. Questions can be directed to the Office of Student Affairs in person at 127 Atwell Hall, or by telephone at 614-292-1706 or by email at sampstudentaffairs@osumc.edu.

1. Immunization and Health Record

Students are required to complete the Immunization and Health Screen to be eligible to participate in clinical and internship experiences. Appropriate forms for each program in SAMP can be downloaded at <http://www.amp.osu.edu/current/admittedinfo/index.cfm>. Select the appropriate form for your program of study to print and complete. There may be costs associated with immunizations or physician exams, which can vary by provider. Once complete, make a photocopy of the completed form for your records and mail the original document to the OSU Student Health Services at the address listed at the top of the form.

2. OSUMC Identification Badge and Background Check (HEALTH SCIENCES STUDENTS ARE EXEMPT). All admitted students must complete a criminal background check to obtain an Ohio State University Medical Center (OSUMC) identification badge. The background check can be completed at no cost to the student through the OSUMC Department of Security. Please refer to the "Background Check Information and Procedures" document online at <http://www.amp.osu.edu/current/admittedinfo/index.cfm> for specific instructions.

Students enrolled in the Health Management and Health and Wellness concentrations of the Health Sciences programs need NOT complete the ID Badge and Background check process.

3. Advisor Assignment
Before the start of Autumn quarter, each admitted student will be assigned a faculty advisor. The relationship with the faculty advisor is important for degree planning and career development. Students should plan to schedule an appointment with his or her faculty advisor during Autumn quarter. In September, students can access the name of their advisor at www.buckeyelink.osu.edu.
4. Degree Audit Report
The Degree Audit Report is a resource available to students, faculty, staff, and advisors to monitor student progress toward an undergraduate degree. Students should view and print the degree audit at www.buckeyelink.osu.edu. Students are required to meet all requirements for graduation, which is reflected on the Degree Audit. Review this document with the assigned faculty advisor in Autumn quarter.
5. New Ohio State Student Information
Students who will enroll at Ohio State for the first time in Autumn quarter should plan to meet with Kynthia Drosch, Director of Student Affairs to register for courses, learn about requirements for enrollment including email activation, BuckID, and other necessary tasks. Please call 614-292-1706 to schedule an appointment with Ms. Drosch.
6. Convocation
Convocation is a celebration that marks the beginning of your academic career in SAMP. The SAMP Convocation is scheduled for Tuesday, September 22, 2009 at 1:00 pm in the Thurber Theatre located in the Drake Union. Please plan to attend this event and watch your email for more information. Typically a program orientation precedes or follows this celebration.
7. Each division will be in contact with students via email about additional requirements (HIPAA training, safety training, uniforms, and other requirements). Watch your name.#@osu.edu email for additional information.