

Requirements for Graduation with Distinction

- **Research coursework:** A minimum of three quarters in research with at least 8 credit hours of collateral reading, research and writing.
 - 1) Students enroll for AM H680.01 which is graded A-E. **It is highly recommended that potential Honors students enroll in AM H680.01 (research class) in Autumn or Winter Quarter of the junior year if possible.**
 - 2) During their junior and senior years, students enroll in independent study (AM H693) as they work on their research. AM H693 is graded S/U. P may be used during the initial one or two quarters of research; however, the final quarter must be graded S/U. When the final S/U is awarded all previous P grades will convert to S or U.
 - 3) If the student's work is evaluated as satisfactory, but not distinguished, the student will not be certified for graduation with distinction, but may be graded S in AM H693 and receive credit for these hours which are applied toward graduation.
- **Research Thesis:** An outline for a completed thesis is found in Appendix B. Students should begin writing the research thesis during winter quarter of their senior year. It is to be completed early in spring quarter. Students graduating in other quarters should confer with the chair of the Honors and Research Committee for deadlines.

All theses will follow the format of the **Guidelines for Preparing Theses and Dissertations** published by The Ohio State University Graduate School. Go to http://gradsch.osu.edu/Depo/PDF/Handbook/Section_III.pdf .

You should pay particular attention to pages 4 to 13 of this 60 page manual. The thesis template in Microsoft word is useful for this purpose. It will create list of figures, a table of contents, and maintain the appropriate formatting.

- **Oral Defense (Examination):** In the student's final quarter, an oral examination will be administered that will certify the student for graduation with distinction. The examination must include at least a one hour defense of the research thesis. The student's advisory committee will administer the examination. **The oral defense must be held no later than May 27, 2008.**

Note: A copy of guidelines for faculty to use in reviewing the completed research thesis is found in Appendix B.

In the event the decision of the committee is not unanimous, the matter will be referred for adjudication to at least two members of the Honors and Research Committee (excluding the current committee representative). These arbitrators must reach consensus.

- **Formal Research Presentation:** The student must present the research in slide or poster format at a formal research meeting. The presentation may be made at a

professional meeting within the student's discipline, at the campus-wide Denman Undergraduate Research Forum or at a school-wide research symposium.

Students are also expected to present their poster at the SAMP Research Day in early June.

The student must submit to the Honors and Research Committee, no later than **May 27, 2009**, information on where, when and to whom the presentation was made. If the student fails to make a formal presentation, he/she will not be certified for graduation with distinction. Any extenuating circumstances must be presented to the Honors and Research Committee in writing by **May 1, 2009**.